

General Information

The Georgia Center for Continuing Education, a unit of the University of Georgia's Office of the Vice President for Public Service and Outreach, provides innovative lifelong learning opportunities that develop intellectual and human potential. A full-service, residential adult-learning facility on UGA's campus, the Georgia Center includes a 200-room hotel, restaurants, banquet areas, conference rooms, auditoriums, a fitness center, and computer labs—all under one roof. For more information, visit www.georgiacenter.uga.edu

Special Needs: If you require special services, facilities, or dietary considerations (vegetarian or otherwise), contact **Jean Mann, at (706) 542-2237** or **Jean.Mann@georgiacenter.uga.edu**, at least five working days before your event.

Lodging: A block of rooms is being held for your conference until 5:00 p.m. ET, June 25, 2007.

Lodging Policies (Georgia Center Hotel & Suites): (1) Tax Exemption – The State of Georgia only allows tax-exempt charges for a payment by a state-issued credit card or check or by a direct bill to a state agency (with a Georgia State Tax Exemption Certificate). (2) Lodging Cancellation – To avoid being charged one night's room and tax, you must cancel your reservation by 4:00 p.m. the day prior to your scheduled arrival.

Transportation and Directions: All flights into Athens connect through Charlotte, NC. Regular ground transportation is available from Atlanta's Hartsfield-Jackson International Airport to the Georgia Center. For directions, see www.georgiacenter.uga.edu/conferences/about/directions.phtml . A parking deck is located adjacent to the Center (hourly rates; vehicles over seven feet require alternative parking arrangements).

Program Cancellation Policies: (1) We will gladly issue full refunds for cancellations made by 5:00 p.m. ET, Wednesday, July 11, 2007. No refunds will be issued thereafter. Substitutions will be allowed. (2) If a program is cancelled for any reason, the Georgia Center will not be responsible for any cancellation changes/charges assessed by airlines or travel agencies.

Conference and Georgia Center Hotel Registration Form GSPA High School Journalism Advisor Workshop (Event #63699)

Three ways to register:

Fax: 706-542-6596 or 800-884-1419 – *Credit Card Only*

Mail to: **GSPA High School Journalism Advisor Workshop (Event #63699)**

Georgia Center for Continuing Education
The University of Georgia
Athens, Georgia 30602-3603

Phone: 706-542-2134 or 800-884-1381 – *Credit Card Only*
(*Mon.-Fri. from 8:00 a.m. to 5:00 p.m. ET*)

name – please print or type

/ /

preferred name for name badge

birth date (for transcript retrieval)

business mailing address or check here if home address__

PLEASE DO NOT SEND CHECKS FOR LODGING UNTIL RECEIPT OF CONFIRMATION.

____MasterCard ____Visa ____American Express ____Discover

Card No. _____ Expires ____/____

Name on Card _____

At check-in, you must present your credit card or complete a credit card authorization form (for a copy, call the Georgia Center at 800-884-1381, Mon.-Fri., 8:00 a.m. to 5:00 p.m. ET).